

## **MS Office 2016 Tests**

These MS Office tests cover the Bite Size course outlines and have either 25 or 30 questions.

The questions range from true/false, short answers, multiple choice or an interactive question where you need to click on the answer.

The pass mark is 80% and you will receive a certificate to print out if you pass.

## **MS Excel 2016**

- MS Excel 2016 Introduction Test
- MS Excel 2016 Intermediate Test
- MS Excel 2016 Formulas & Functions Test

## **MS Word 2016**

- MS Word 2016 Introduction Test
- MS Word 2016 Intermediate Test
- MS Word 2016 Long Documents Test

## **MS PowerPoint 2016**

- MS PowerPoint 2016 Introduction Test

## **MS Outlook 2016**

- MS Outlook 2016 Introduction Test